

STEVENS COUNTY CONSERVATION DISTRICT

**232 Williams Lake Road
Colville, WA 99114**

ANNUAL PLAN OF WORK

July 1, 2005 – June 30, 2006

Approved by the Stevens County Conservation District Board of Supervisors 4/14/05

Stevens County Conservation District is a governmental subdivision of Washington State. Organized in November 1942, it is one of 47 conservation districts in the State. The District is responsible for the natural renewable resources within its boundaries, which comprises all of Stevens County. Five Board Members supervise the District; local landowners elect three and the Washington State Conservation Commission appoints two. All serve three-year terms. They may have as many non-voting associate supervisors as necessary to carry out their programs.

The Board of Supervisors meets the second Thursday of each month at 6:30 a.m. at 232 Williams Lake Road in Colville. All meetings are open to the public.

BOARD OF SUPERVISORS & ASSOCIATES:

APPOINTED:

MAILING ADDRESS:

Tom McKern	Chairman	First Appointed 1983	1602 McKern Rd, Rice, WA 99167
Pete Guglielmino	Member	First Elected 1983	3712 Northport Flat Ck. Rd., Kettle Falls, WA 99141
Bob Playfair	Vice Chairman	First Appointed 1998	PO Box 1399, Chewelah, WA 99109
Margaret Tokach	Treasurer	First Appointed 2002	1708 Northport Flatcreek Road, Kettle Falls, WA 99141
Andy Kroiss	Member	First Appointed 2004	287 Mantz Riekey Road, Colville, WA 99114
Scott Barr	Associate	First appointed 1990	409 Old Dominion Rd., Colville, WA 99114
Gary Fetter	Associate	First appointed 2001	734 Basin Rd, Colville, WA 99114
Ken Hafer	Associate	First appointed 1998	2700 Farm to Market Rd., Chewelah, WA 99109
Claudia Michalke	Associate	First appointed 2004	419 Old Dominion Road, Colville, WA 99114
Ken Rosenberg	Associate	First appointed 1984	948 Highway 395 South, Addy, WA 99101
Maurice Williamson	Associate	First appointed 1989	270 S Main, Colville, WA 99114

SUPERVISORS & ASSOCIATES' AREAS OF RESPONSIBILITY:

Scott Barr	Legislative & Wetlands
Gary Fetter	Tree packing, Forestry Contest, and Land Judging
Pete Guglielmino	Rangelands, Grazing, Fair Booth
Bob Playfair	Forestry
Tom McKern	Annual Meeting, Personnel
Andy Kroiss	Grazing, Land Judging
Margaret Tokach	Building, Funding, Tree packing, Forestry Contest, and Land Judging

Stevens County Conservation District was given the Natural Resources Conservation Service by the federal government to provide technical assistance. Through Cooperative Agreements or Memorandums of Understanding, the District cooperates with the following agencies:

COOPERATIVE AGENCIES:

Bureau of Indian Affairs	Stevens County Commissioners
Bureau of Land Management	~ Tony Delgado
Chewelah Peak Learning Center	~ Malcom Friedman;
Chewelah School District	~ Merrill Ott
City of Chewelah	Stevens County Planning Department
Farm Service Agency	Stevens County Water Conservancy Board
Ferry County Conservation District	Stevens County Weed Board
National Tree Trust	Tri-County Environmental Health Department
Natural Resources Conservation Service	U.S. Department of Interior
Northwest Alloys/ALCOA	U.S. Fish and Wildlife Service
Pend Oreille County Conservation District	U.S. Forest Service
Public Utility District #1 of Stevens County	Washington State Conservation Commission
Spokane County Conservation District	Washington State Department of Ecology
Spokane Indian Tribe	Washington State Department of Fish and Wildlife
	Washington State Department of Natural Resources
	Washington State University Extension
	Williamson Consulting Foresters

Many of the above cooperators send representatives to District Board meetings

STAFF

SCCD:

Experienced and capable staff conducts the work of Stevens County Conservation District.

District Administrator, Mark Curtis, joined the District September 2004. Retired Marine with 23 years experience in leadership and administration.

Bookkeeper, Jeanne Bateman, came to the District part-time in 1992 and handles payroll and other financial reporting activities.

Secretary, Tammy Heggenberger, joined the District in 2001 and handles phones and minutes, assists with Forestry Contest, 6th Grade Conservation Day, Tree Sales and Board Meetings.

Administrative Assistant, Lisa VanQuekelberg, came to the District in 1997 and now handles forestry and land judging contests, the District's annual tree sales, grant vouchering, grant management, purchasing, and accounts payable.

Water Quality Coordinator, Charlie Kessler, came to the District in 1991. Charlie holds a M.S. in Forestry from Virginia Tech and has completed doctoral studies at the University of Idaho in Forestry Hydrology/Watershed Management. Charlie previously taught at the University of Idaho and worked for the U.S. Forest Service Intermountain Forest Research Station in Moscow, Idaho, and for the King County Surface Water Management division. Charlie has worked for the District on projects in Chewelah Creek, Onion Creek, Chamokane Creek, Jumpoff Joe Creek, the Colville River, Mill Creek, Pingston Creek, and Northwest Alloys (NWA).

NRCS: Technical Assistance is available through the Natural Resources Conservation Service (NRCS), co-located at the Agriculture Service Center, 232 Williams Lake Road, Colville, WA.

Dave Krell, District Conservationist

Bob Gillaspay, Range Conservationist

Mick Lewis, Forester

Doug Rochester, Civil Engineering Technician



FY2006 (7/1/05 – 6/30/06) Annual Work Plan
Stevens County Conservation District
For More Information Contact: Mark Curtis, 509-685-0937, mcurtis@co.stevens.wa.gov

Mission of the Stevens County Conservation District

- To promote the wise use of the renewable natural resources within Stevens County Conservation District.*

Natural Resource Priorities and Goals:

The number one natural resource priority continues to be water quality. That includes providing assistance to dairies and livestock producers. Additional priorities include promoting a viable sustainable forestry resource, and protecting highly erodible croplands and grazing lands.

Information & Education

Stevens County Conservation District's goal is to keep district cooperators and the public informed on District activities, natural resources, and emerging issues and concerns.

District Operations

The District's goal is to have qualified, informed employees who recognize their role as public servants. District employees will strive to be diligent in observing all governing laws, rules and regulations. District employees will promote and maintain cooperative relationships with federal, state, and county entities and agricultural organizations.



FY2006 (7/1/05 – 6/30/06) Annual Work Plan Stevens County Conservation District

Program Area: Water Quality

Goal(s): Provide assistance to dairies and livestock producers, promote the enhancement of water quality throughout the District

Funding Source(s): Washington State Department of Ecology, WA State Conservation Commission, NWA

Activities for FY2005-2006

	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
GIS/Colville River <ul style="list-style-type: none">Continue to provide general project oversight and participate with GIS Oversight and Quality Control Committee at monthly meetings.Offer cost-share to landowners along streams covered by the GIS parcel layer. Cost-share shall include riparian buffers, off-channel watering systems, livestock exclusion, and on-site septic system tracing.Install temperature data loggers at one location at Meyers Falls.Take water quality samples for fecal coliform, total suspended solids, temperature, and dissolved oxygen upstream and downstream of implementation projects.Assist landowners with implementation of their projects.	5/1/03 – 4/30/06	Curtis	5/1/03 – 4/30/06	Ecology \$433,250
Mill Creek Watershed Plan Implementation <ul style="list-style-type: none">Continue Water Quality Monitoring during high flow and low flow periods and conduct benthic macroinvertebrate sampling.Provide BMP technical assistance and cost-share.Explore the feasibility of off-channel water storage.Implement appropriate components from Mill Creek Information & Education Plan.	7/01/05 – 12/31/05	Kessler	7/1/05 – 12/31/05	Ecology \$250,000
NWA/L-Bar <ul style="list-style-type: none">Water quality monitoring to assist with toxic clean-up, Ecology Order #94TC-E104 for the L-Bar site.Water quality monitoring of surface water near the Addy plant.	As long as needed	Kessler	7/1/05 – 6/30/06	Northwest Alloys (ALCOA) Reimbursement for time and supplies



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Program Area: Water Quality (continued)

Colville River Bacteria TMDL Monitoring	4/1/05 – 12/31/08	Kessler	4/1/05 – 12/31/08	Ecology \$333,333
<ul style="list-style-type: none"> • Develop a Quality Assurance Project Plan (QAPP). • Develop and start implementing an Information and Education Plan. • Conduct water quality monitoring for fecal coliform bacteria, flow, temperature, dissolved oxygen and pH at selected sites from May through October. • Offer cost-share to landowners to help address fecal coliform bacteria loading within the Colville River Watershed. • Assist landowners with implementation of their projects. 				
Conservation Commission Implementation Grant	7/1/05 – 6/30/09	Curtis	7/1/05 – 6/30/09	Conservation Commission \$78,889
<ul style="list-style-type: none"> • AFO/CAFO education and demonstration sites (pending approval by Conservation Commission). 				
Terry Husseman Grants		Kessler		As funded
<ul style="list-style-type: none"> • Cost-share with one landowner to move livestock feeding operation to higher ground. • Cost-share with one landowner to protect a wetland. 				
Thomason Creek Adoption Program	10/1/04 – 9/30/07	Kessler		\$110,000
<ul style="list-style-type: none"> • Work with teachers, students and volunteers in the Chewelah School District to adopt Thomason Creek. • Participants in the project will remove aquatic vegetation by hand to increase dissolved oxygen levels. • Provide water quality education to 5th grade and high school students through both classroom and field training sessions. 				
LPOR Planning and Implementation	7/1/05 – 6/30/09	Kessler		Ecology \$333,000
<ul style="list-style-type: none"> • Develop, and implement selected recommendations of, a Little Pend Oreille River Watershed Management Plan (pending approval by Washington Department of Ecology). 				



FY2006 (7/1/05 – 6/30/06) Annual Work Plan Stevens County Conservation District

Program Area: Forestry

Goal(s): Promote a viable, sustainable forestry resource throughout the District

Funding Source(s): District funds, WDFW/DNR (3F2P)

Activities for FY2005-2006		Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none">Continue to provide appropriate seedlings for reforestation and wildlife conservation plantings.If 2005 is a good seed cone year, collect cones for Western Larch & Ponderosa Pine.Donate trees for Arbor Day planting.Assist WFFA to increase their membership and effectiveness.Prepare forest management and/or SLP/FIP plans for landownersParticipate in the local NIPFIC.Become sponsor for DNR's Family Forest Fish Passage Program.		Sept-Apr	VanQuekelberg	Ongoing	
		Summer	VanQuekelberg/Playfair		
		April	Curtis		
		All year	VanQuekelberg/Curtis		
		On-going	Lewis		
		On-going	Lewis		
		On-Going	Curtis		

Program Area: Rangeland

Goal(s): Promote a viable, sustainable grazing management program throughout the District

Funding Source(s):

Activities for FY2005-2006		Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none">Participate quarterly in Stevens County Cattlemen's Monthly Meetings.Assist landowners as requested with grazing concerns.Inform landowners about emerging AFO/CAFO regulations.		All Year	Curtis	Ongoing	
		All Year	NRCS		
		All Year	Curtis		



FY2006 (7/1/05 – 6/30/06) Annual Work Plan Stevens County Conservation District

Program Area: District Operations

Goal(s): Maintain qualified, informed employees who accomplish daily District operations and promote cooperative relationships with local agencies/entities

Funding Source(s): District funds, DOE grants, Conservation Commission Basic Funding

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none">• Prepare 2006 Budget.• Prepare Annual Work Plan.• Prepare Annual Report of Accomplishments.• Hold Internal Audit.• Hold Election of Officers and Appoint Associate Supervisors.• Hold an Annual Meeting with WSU/CE & Weed Board.• Area Association Meeting.• Prepare Resolutions for Area Meeting.• Attend WACD Convention.• Attend NACD Convention• Pay Dues to WACD & NACD.• Meet with County Commissioners-report & solicit continued funding.• Prepare Grant applications.• Conduct employee evaluations.• Conduct review of Personal Policies and Risk Management Manuals.• Participate in Stevens County GIS Partnership.	November	Bate/Van		
	March	Bate/Van		
	July	Bate/Van		
	January	Tokach		
	May	McKern		
	March	McKern		
	October	2 Brd Members		
	August	Curtis/Brd		
	November	3 Brd Members		
	February	Curtis/3 Brd Memrs		
	January	Tokach/Bateman		
	August	Board/Curtis		
	Jan. & May	Curtis/Kessler		
	December	Curtis/Board		
	December	Curtis/Board		
	All Year	Curtis		



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Program Area: District Operations (continued)

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
INFORMATION/EDUCATION				
<ul style="list-style-type: none">• Print and distribute SCCD Newsletters.• Prepare fair booth display for NE WA Fair.• Participate in 6th Grade Conservation Field Days.• Coordinate sponsorships for Natural Resources Youth Camp.• Sponsor County Land Judging Contest for Vo-Ag students.• Host the 27th Annual Stevens County Forestry Contest.• Organize and host a summer SCCD Tour.• Plan meeting with 7th Legislative District Senator, Representatives and area CDs.• Participate in Annual Water Festival.• Nominate a Wildlife Conservation Farmer of the Year.• Develop and/or implement watershed information education plans for:<ul style="list-style-type: none">Colville River WatershedThomason CreekLittle Pend Oreille River Watershed• Inform livestock producers of county/state rules and regulations.	<ul style="list-style-type: none">Feb-OctAugustMayMarchSeptemberAprilSummerFallSeptemberOctoberJuly-JuneJuly-June	<ul style="list-style-type: none">Bateman/VanQVanQuekelbergVanQ/NRCSVanQuekelbergVanQ/TokachVanQ/LewisCurtis/VanQCurtisVanQuekelbergCurtisKessler/BatemanKessler/Bateman		



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Program Area: District Operations (continued)

Activities for FY2005	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
TRAINING AND DEVELOPMENT				
<ul style="list-style-type: none">Employees:<ul style="list-style-type: none">Participate in at least one training event or seminar program.Board of Supervisors receive training on:<ul style="list-style-type: none">RCW 89.08Ethics in governmentOther topics presented at Area Association and WACD meetings	All Year	Curtis		

Note—The District Budget is in Excel format and is included as an attachment to this copy of the Annual Plan of Work.